Introduction
Retirement Board Change Form

Form Last Revised: January, 2007

The Retirement Board Change Form is intended to notify PERAC of any board or administrative changes in any of the 106 Contributory Retirement Boards. This form may also be used to inform PERAC of any internal changes among existing board members and administrative staff, such as name changes, new e-mail addresses, or a shift in status to board chairman. This document includes:

- a section pertaining to address, phone and fax number changes;
- two sections provided for Board Member changes, in case of a simultaneous change;
- one section concerning staff members, where an administrative change may be indicated; and
- one section regarding internal changes of existing board members and staff

This form is not available as an online template at this time, so please print the pdf and fill out all pertinent information. After completing the form, fax it to PERAC at 617.628.4002, attention Joan Arsenault.

Retirement Board Change Form

GENERAL INFORMATION

Name of Retirement Board: _____

Your Name: _____

Your Telephone Number: _____

CONTACT INFORMATION

New Address: _____

_____

Change Effective As Of: _____ / _____ / _____

New Telephone Number: _____

Change Effective As Of: _____ / _____ / _____

New Fax Number: _____

Change Effective As Of: _____ / _____ / _____

New Web Address: _____

Change Effective As Of: _____ / _____ / _____

INCOMING BOARD MEMBER 1*

Name: _____

Term Dates: _____ / _____ / _____   *to*   _____ / _____ / _____

E-mail Address: _____

Status:　◯ Ex Officio Member　◯ Elected Member
　　　　　◯ Appointed Member　◯ Fifth Member

OUTGOING BOARD MEMBER 1

Name: _____

INCOMING BOARD MEMBER 2*

Name: _____

Term Dates: _____ / _____ / _____ *to* _____ / _____ / _____

E-mail Address: _____

Status: ◯ Ex Officio Member   ◯ Elected Member

◯ Appointed Member   ◯ Fifth Member

OUTGOING BOARD MEMBER 2

Name: _____

INCOMING STAFF MEMBER

Name: _____

E-mail Address: _____

Title: _____

Change Effective As Of: _____ / _____ / _____

OUTGOING STAFF MEMBER

Name: _____

EXISTING MEMBER AND STAFF CHANGES

Name Change: _____   _____
               (Previous Name)   (New Name)

E-mail Address Change: _____   _____
                         (Name)   (New E-mail Address)

New Board Chairman: _____

*Please forward your election results to PERAC'S Executive Director, Joseph Connarton.